



*The Royal Society
of Edinburgh*

KNOWLEDGE MADE USEFUL



National Research
Council of Italy

Terms & Conditions

RSE - CNR International Joint Project Grants

The following terms and conditions should be read carefully alongside the guidelines before completing the application form. Together with the guidelines, they form the complete terms and conditions and are an integral part of the application form.

INTRODUCTION

1. The Royal Society of Edinburgh (RSE) – The National Research Council of Italy (CNR) Joint Project scheme is designed to facilitate international collaboration between researchers based in Scotland and Italy. The Joint Project grant provides a maximum of £6,000 per year for any one project. The Joint Project scheme runs for two years. The funding may be seen as seed money to enable further collaboration and funding in the future.

SELECTION PROCESS

2. The selection process is:
 - a) Submission of proposals
 - b) Applications reviewed by CNR and RSE
 - c) Announcement of funding decisions
 - d) Joint Projects commence

SELECTION CRITERIA

3. The primary considerations will be:
 - a) The research background of the UK and Italian scientist
 - b) The strength of the scientists and institution in the area of the proposed research
 - c) The mutual benefit of the collaboration
 - d) The strength of the proposal in relation to potential outcomes/impact as described in the Guidelines
 - e) The potential contribution to the UK science base

FUNDING

4. The RSE must be informed of any additional funding which has been requested or secured for the project.

5. Payment:
 - a) It is your responsibility to fully discuss finance arrangements with your Italian collaborator(s) to ensure both sides are aware of their entitlements and responsibilities, as these may differ significantly from practices in your/their institute.
 - b) The award can only be paid to the Scottish institution, not to an individual applicant.
 - c) For visits, the RSE pays the cost of economy or equivalent fares for travel to and from Italy.
6. Financial Reporting:
 - a) At the end of the Joint Project, a final statement of expenditure should be submitted to the RSE.
 - b) Any unspent balances over £30 must be returned to the RSE by bank transfer as soon as possible after submission of the final Joint Project report.
 - c) Contact the Research Awards Officer for details of the RSE's bank account (see front of application form for contact details).
7. The Society must also be consulted on, and informed of any changes to, the proposed project following approval of the application (e.g. travel dates, visit length, institution(s) to be visited or participants). Failure to consult the Society about proposed changes could result in funding being withdrawn.
8. If this Joint Project has to be cancelled for any reason, you or your institute will be expected to reimburse any monies already issued to you by the RSE.

REPORTING REQUIREMENTS FROM SUCCESSFUL APPLICANTS

9. A progress report must be submitted to the Society 12 months after the start date of the Joint Project. A Final Report must be submitted no later than one month after the completion of the Joint Project. ***Funding for the second year of the project will not be made available until a satisfactory report has been received.***
10. The report will be checked for accuracy by officers, and then submitted to the Convener of the panel who, in consultation with relevant colleagues, will comment on the conduct, delivery and impact of the research.
11. Should the report not be submitted by the due date, or if it be deemed incomplete or unsatisfactory, the recipient of the award will be invited either to submit it within two weeks or to revise the report in line with the assessors' comments.
12. If the report is still not forthcoming, or if the Convener continues to be dissatisfied with the report, the peer review panel will consider what sanctions are appropriate. Sanctions may include:
 - Request for refund of award
 - Letter to head of institution in which the recipient of the award is based
 - Penalty listing of recipient of award
 - Penalty listing of institution at which the recipient is based

TRAVEL

13. Please ensure that the travellers' passports and adequate travel insurance are valid for the visits.

MISCONDUCT

14. In accepting this award, the host institution is expected to have in place policies covering research misconduct together with procedures that would be applied were the awardee(s) to fail to abide by them. This award may be withdrawn should the awardee be found guilty of misconduct or unacceptable behaviour (both personal and work-related).
15. The RSE adopts the UK Research Integrity Office (www.ukrio.org) Code of Practice and definitions of good conduct and misconduct are available on our website:- <https://www.rse.org.uk/codes-of-conduct/>

ADDITIONAL TERMS AND CONDITIONS

16. If any lectures are given during the Joint Project, or subsequently articles, research papers or books connected with the Joint Project are published, the support of the RSE-CNR Joint Project scheme should be acknowledged.
17. The RSE should be informed of any publications, further collaborations, funding etc. resulting from this Joint Project. The RSE is pleased to receive copies of publications.
18. Following the visit, the RSE may contact you to act as a case study for use in RSE publications and promotional materials.
19. Whilst the award is in effect, the Project Leader cannot apply for another RSE Joint Project grant. However, Project Leaders and participants are not restricted from applying for other RSE grants.

ACCEPTANCE OF REGULATIONS

20. By signing this application form and accepting the grant offer letter both the Host Institution and the applicant for the award agree to be bound by the Guidelines and Terms and Conditions upon acceptance of the award by the Host Institution. Each of the Funder and the Royal Society of Edinburgh shall be entitled to enforce these Regulations.